



Curly Kids OOSH

Extra-Curricular Activities Policy

Curly Kids OOSH recognises that extra-curricular activities provide opportunities for children to engage in enriching extension programs which support their growth and development. Where possible, the service will support the provision of such activities within the legislative framework for OOSH. To facilitate this, it is essential to implement practices which support the needs of children and families without compromising the capacity to provide quality care for all children attending the service.

The family shall be responsible for informing the Curly Kids OOSH service of any extra-curricular activities that the child/ren may be involved in whilst enrolled and registered to attend the service. This may be done by completing the Extra-Curricular Activity Permission Form.

The Nominated Supervisor shall discuss with the family the impact that this may have on the service. Options that are available:

- The child/ren will be signed out of care by Curly Kids OOSH staff and make their own way to the activity (available for children in years 5 and 6 only)
- Either The child/ren (available for children in Year 1,2, 3 and Year 4) will be signed out of care by Curly Kids OOSH staff and walked to the activity.
- The activity provider who will be responsible for collecting the child and/or returning them to the service when the activity is over.
- A member of Curly Kids OOSH staff will escort the child/ren to the offsite activity

In making an appropriate decision, the Nominated Supervisor shall be required to consider:

- The accessibility and availability of educators to fulfil such functions;
- The proximity from OOSH centre to the activity;
- Legislative implications for the service such as maintaining ratios;
- Any financial implications or impacts on the service;
- Any negative impacts on other children attending the service who are not directly involved in the extra-curricular activity;
- Manageability.

The Nominated Supervisor shall maintain the right to make an appropriate decision regarding possible arrangements. As a guideline, to allow the service to maintain correct child-educator ratios, a minimum of 3 and maximum of 10 children can be escorted at any one time by an OOSH educator to their extra-curricular activity.

OOSH are only in a position to escort children to their nominated extra-curricular activity. **Parents will be required to collect children from the activity.**

The family shall maintain the right to appeal the decision of the Nominated Supervisor through the service's grievance procedure. This should be directed to the Management subcommittee.



Curly Kids OOSH

Extra-Curricular Activity Permission Form

This permission form meets the relevant regulatory and compliance requirements as outlined in the Education & Care Services National Regulations Part 4.2-Division 6-99 & Part 4.7-Division 1-Subdivision 1-158 & 160.

Child(ren) name: _____

Activity attending: _____

Please fill out an individual form for each activity as required.

Activity Location/Address: _____

Onsite _____

Offsite _____

Name & contact number of person(s) taking the activity: _____

When will they be absent from the centre? Date starting: _____

One off event Weekly during term 1 2 3 4 Other _____

BEFORE SCHOOL

Mon Tues Wed Thurs Fri

Returning at: _____ am

Absent from: _____ am

Not returning

AFTER SCHOOL

Mon Tues Wed Thurs Fri

Returning at: _____ pm

Absent from: _____ pm

Not returning

Parent/Guardian Permission

I accept that Curly Kids OOSH will endeavour to escort my child(ren) to activities during an OOSH session but this may not be possible - see our extra-curricular activities policy, if this occurs you will be notified in advance and be given a choice to make alternative arrangements.

I understand that Curly Kids OOSH staff are not responsible for my child whilst they are absent from the OOSH centre.

I accept that I need to collect my child/ren directly from the extra-curricular activity, or make arrangements for them to be returned to OOSH. If they are to return to Curly Kids OOSH at the completion of their activity, they will need to be signed in again upon return to the service.

Name Parent/Guardian _____

Signature _____ Date: _____